

Basic Reports – My Group Progress

This report is available to all group participants under the progress tab on the group profile page.

The group progress report shows:

- Total group participants
- Total group steps and miles
- Total participants in group's current challenge
- True daily average step count
- Total days participants have logged activity in current challenge



The screenshot shows a user interface with three tabs: 'news', 'progress' (which is selected and highlighted in blue), and 'settings'. In the top right corner, there is a link for 'post group content'. Below the tabs, the section is titled 'My Group's Progress' with a blue arrow icon. The main content area contains the following text:

How is Ledford Clan progressing since being formed on 8/23/2009?

Ledford Clan currently has a total of 4 members enrolled.

Ledford Clan has currently taken a total of 449,465 steps or walked approximately 224 miles since beginning their journey.
(Please note that the data above is updated daily at 4am Eastern.)

3 participants have logged activity in the Ledford Clan current challenge with an average daily step count of 13,137.

Basic Reports – Participant

The participant report is available to group coordinators and is based on the specific date ranges they enter. It provides information on all group participants during that timeframe. If a participant left the group between the start and end date, his/her data will still be included in the report as long as they logged data on at least one day.

The participant report shows:

- First and last name
- Email address
- Postal mail address (street, city, state, ZIP)
- Group/subgroup/team affiliation (participants may have one subgroup and one team affiliation per main group, but are not required to have any)

	A	B	C	D	E	F	G	H	I	J	K
1	Report generated for the following date range:										
2											
3	Start Date:	9/1/2009									
4	End Date:	9/17/2009									
5											
6	Participant Report										
7	First Name	Last Name	Email	Address	Address 2	City	State	Zip Code	Group	Sub Group	Team
8	k	ledford	kled@email.com	1 led lane		denver	co	80220	Ledford Clan		
9	m	ledford	mled@email.com	2 led lane		denver	co	80220	Ledford Clan		
10	l	ledford	lled@email.com	2 led lane		denver	co	80220	Ledford Clan		
11	r	ledford	eled@email.com	4 led lane		denver	co	80220	Ledford Clan		
12											

Basic Reports – Participant

How to create a participant report:

- Select the group you want to report on
- Select the participant report option in the reporting interface
- Select a start and end date
- Select to either generate an on-screen report or export to a file

The screenshot shows a web interface for generating reports. At the top right, there is a 'Close Reports' button with a red 'X' icon. Below it, the text 'America On the Move' is displayed with a logo of four stars. The main content area is titled 'myReports' in a blue box. Below this, there is a dropdown menu showing 'Ledford Clan'. A 'participant report' button is highlighted in blue. To the right of this button, there are two date pickers: 'Start Date: 9/1/2009' and 'End Date: 9/17/2009'. Below the date pickers are three buttons: 'Generate Report', 'Export to File', and 'Reset'. On the left side of the interface, there is a vertical list of menu items: 'challenge report', 'participants', 'add participants', 'log steps', 'dashboard report', and 'aggregate reports'.

Basic Reports – Challenge

How to create a challenge report :

- Select the group you want to report on
- Select the challenge report option in the reporting interface
- Select the specific challenge you want to report on
- Select to either generate an on-screen report or to export to a file



Basic Reports – Group Weight

The group weight report aggregates all group participants' weight on the start date of the time frame and end date of the time frame selected by the administrator running the report.

Note that if your group's participants do not update their weight or if the group grows in number of participants after the start date of the time frame, results can be skewed.

The group weight report shows:

- Total participants in time frame
- Total weight at start of time frame
- Total weight at end of time frame
- Difference between the two weights

Report generated for the following date range:			
Start Date:	9/1/2009		
End Date:	1/31/2010		
Group Weight Report			
Total Participants	Group Weight on Start Date	Group Weight on End Date	Change in Weight
8	1362	1358	This group lost 4.00 pounds.

Basic Reports – Group Weight

How to create a group weight report :

- Select the group you want to report on
- Select the group weight option in the reporting interface
- Select the start and end dates for the timeframe you want to report on
- Select to either generate an on-screen report or to export to a file



The screenshot displays the 'myReports' interface. At the top left, the text 'myReports' is shown in a blue box. Below it, a dropdown menu is set to 'Wellness Test'. A list of report categories is visible on the left side, with 'group weight report' highlighted in a blue bar. To the right of the list, there are two date input fields: 'Start Date: 09/01/2009' and 'End Date: 01/31/2010', each with a calendar icon. Below the date fields are three buttons: 'Generate Report', 'Export to File', and 'Reset'.